



**Minutes of the Meeting held on
Thursday 8th February 2024 at 7.00pm**

Those Present:- Cllrs; R. Almond (Chair), M-R. Hardy (Vice Chair), S. Johnson, P. Jones,
A. McLeod and N. Readshaw
M. Pickering – Clerk
Ward Councillor M. Sutton
Two members of public

134 Apologies for Absence - Cllrs. J. Kitchen and P. Smith. The Local Government Act 1972 Section 85 states, if a member of a local authority fails throughout a period of six consecutive months from the date of his/her last attendance to attend any meeting of the authority, he/she shall, unless the failure was due to some reason approved by the authority before the expiry of that period, cease to be a member of the authority. Cllr. Kitchen's seat has now become vacant.

135 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE

NON-PECUNIARY - NONE

136 Public Speaking - None.

137 Local Police Report - An attempted burglary took place at an address on Bernadette Avenue in Anlaby Common. Offenders tried to gain access to the back door by using force and committing damage but were believed to be spooked and made off. This took place early hours of Wednesday 17th January between midnight and 4am. The Police are urging residents to ensure doors are locked at all times and windows were possible.
Anti -Social Behaviour Springhead Lane - The Clerk briefed members on the problems residents are experiencing with youths causing anti-social behaviour on Springhead Lane. E.R.Y.C. Anti-Social Behaviour Team and the local Police are aware.
Anti-Social Behaviour Haltemprice Play Park - Cllr. Johnson had circulated correspondence to members prior to the meeting about anti-social behaviour at Haltemprice play park. Cllr. Johnson proposed that a flyer is sent to residents in close proximity to the play park, asking if they have experienced any problems and if so had they been reported to the Police. The proposal was seconded by Cllr. McLeod. All members were in agreement. It was agreed Cllrs. McLeod and Johnson draft a flyer for the Clerk to type, including S.A.E. for residents to respond.

138 Update from Tranby Ward Councillor - Cllr. Sutton updated members on issues dealt with since January 2024. The Tranby Ward election will take place on 29th February 2024. The Chairman asked Cllr. Sutton to give some thought to The Parkway Willerby and the possible joining up of the road which would ease congestion at Willerby roundabout.

139 Minutes Parish Council Meeting (11th January 2024) - The minutes of the Parish Council Meeting held on Thursday 11th January 2024 were accepted as a true record of what took place and were duly signed by the Chairman.

140 Matters Arising from Minutes
Minute 123 (106) - Clerk to request a plan from E.R.Y.C. showing which parking bays are the responsibility of E.R.Y.C. and which are private bays. E.R.Y.C. confirmed it would not possible to paint disabled bays with yellow paint as yellow is for enforceable areas only and disabled bays aren't enforceable. E.R.Y.C. carries out regular inspections; the last one took place in November 2023. Nothing in that carpark was highlighted as needing attention. Parking Enforcement Officers will be carrying out extra patrols on Wilson Street Anlaby and Hull Road Anlaby Common.



**Minutes of the Meeting held on
Thursday 8th February 2024 at 7.00pm**

Minute 123 (111e) - Permission had been received from St Peter's Church PCC to site a Women in War statue alongside the Tommy statue, in the Churchyard for remembrance. Clerk to order at a cost of £200 including VAT.

Minute 123 (111b) - E.R.Y.C. had advised that the energy costs for the Aspect of Anlaby defibrillator will be added to the Parish Council SLA agreement.

Minute 124c - East Riding of Yorkshire Council had received the precept demand for 2024/25 of £46950 for Anlaby with Anlaby Common Parish Council. The precept will be paid in two instalments of £23475 on 30 April 2024 and £23475 on 30 September 2024.

Minute 127b - Members to consider the idea of using social media for sharing Parish Council ideas, information and visuals.

Minute 128a - The Clerk had not received a response from former Councillor Michael Chappell about his interest in joining a Community Speed Watch team. Cllr. Johnson to also make contact.

Minute 129a - The Rt. Hon. David Davis MP had written to the Acting Chief Executive at East Riding of Yorkshire Council on behalf of the Parish Council about the remedial works and adoption of the sewers at Aspect of Anlaby and is awaiting a reply.

141 Finance

a) Online Payments February 2024 - The following payments were approved:-

PAYMENT CODE	DETAILS	AMOUNT	VAT AMOUNT
8TH FEBRUARY 2024			
91	Microsoft 365 Personal	£5.99	£1.00
92	Staffing (Pay/Petrol/Expenses/Home Working/Back Pay [from 1 st April 2023])	£1618.18	Nil
93	East Riding Pension Fund (Arrears Apr23 – Jan24)	£193.40	Nil
94	Remembrance Tommy Lamp Post Signs x 10	£51.98	£8.67
95	Large Poppies x 25	£106.25	£17.71
96	Lighting & Signs Limited (Removal of Festive Lighting)	£2116.21	£352.70
97	Meeting Refreshments	£27.88	£1.95
98	Remembrance Flags x 8	£49.78	£8.72
99	Men in sheds Haltemprice (Room rental Feb-Apr 2024)	£475.00	Nil
100	E.R.Y.C. (Street Lighting Service Level Agreement Level 1)	£1027.16	£171.19
PAYMENTS BY STANDING ORDER/DIRECT DEBIT			
101	East Riding Pension Fund – Contribution Employer/Employee	£309.88	Nil

b) Finance Report/Bank Reconciliation/Bank Statements - Members received and approved the latest finance report to 31/01/2024. Bank Reconciliation at 31 January 2024 was presented to council along with the respective bank statements and duly signed by the Chair of the meeting.

c) Quote for Installation of 2 x new Street Lighting Columns – Windsor Avenue, Anlaby - The current cost to install two new 5 metre street lighting columns on Windsor Avenue will be £2700 plus VAT. It was unanimously agreed to go ahead with the installation of two new columns as per E.R.Y.C.'s quote.



**Minutes of the Meeting held on
Thursday 8th February 2024 at 7.00pm**

142 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 8th February 2024

- FULL PLANNING PERMISSION - Erection of first floor extension to side and single storey extension to rear - 8 Spring Gardens, Anlaby Common - **No observations.**
- FULL PLANNING PERMISSION - Erection of detached dwelling and garage following demolition of existing garages - Land North Of 18 Tower View, Anlaby - **No observations.**

Planning Decisions 8th February 2024

- Installation of a 22.5m streetworks pole with arqiva smart metering 3no. sector antennas; 1no. GPS antenna; 1no. 3G Omni antenna; equipment cabinet and ancillary development - Telecommunications Mast First Lane, Anlaby – WITHDRAWN
- Erection of building consisting of 18 supported living/retirement apartments with associated parking - St Marys Care Centre, Beverley Road, Anlaby – GRANTED
- Variation of Condition 3 (approved plans) of planning permission 22/03389/PLF – Erection of dormer windows to side and rear and installation of two roof lights to front to allow the dormer window at side to be hipped rather than gable ended - 1 Croft Drive, Anlaby – GRANTED
- Erection of two storey extension to side following demolition of existing garage and erection of single storey extension to rear and porch to front - 3 Normanton Rise, Anlaby Common – GRANTED
- Installation of 2 external air source heat pump condenser units and secure cages, 1 air extract louvre vent, 2 wall mounted emergency lights and 3 wall mounted escape route lights to rear; 3 wall mounted flood lights, 1 wall mounted emergency light, 1 wall mounted security camera and 1 security bollard to front and 3 wall mounted escape route lights to side - Unit H3-H5 Anlaby Business Park, Springfield Way, Anlaby – GRANTED
- Display of 1 externally illuminated fascia sign to front - Unit H3-H5 Anlaby Business Park, Springfield Way, Anlaby – GRANTED
- TPO – ANLABY – 1992 – (REF 239) G1 – Crown reduce 2 no. Sycamore trees (T01 and T02) by 3 metres (in width) and 6 metres (in height) to provide clearance from the property - 57 Hull Road, Anlaby – REFUSED

20/03726/PLF - 49 Lowfield Road, Anlaby - The approved planning application was for 2 and 3 bedroom properties. It was reported that the site is currently advertised with Matthew Limb Estate Agents and includes 4 bedroom properties. Clerk to forward to Planning Enforcement for investigation.

143 Environmental

- a) Possible refurbishment of Street Lighting Columns St Peter's Avenue Anlaby - Cllr. Smith had received some complaints from residents of St Peter's Avenue about the poor state of the street lighting columns. The posts are corroded and require repainting. Clerk to report to E.R.Y.C.
- b) Flooding - The Clerk was asked to write to E.R.Y.C. to request an up-to-date itemised report on flooding in this geography and an evaluation of how effective the attenuation schemes are in the area.
Tranby Lane - during a visit on the 30th January from the council officer dealing with the flooding issues locally, an assessment had been made of the locations and evidence collated in the form of video and photographs. This highlighted:
 - *Some minor works could be done to improve the situation immediately.*
 - *The main cause of the issue to be the ditches not being maintained on the South side of Tranby Lane, particularly between Tranby Ride and the entrance the Tranby School. This is a riparian responsibility of the Land Owner.*



**Minutes of the Meeting held on
Thursday 8th February 2024 at 7.00pm**

- *That the culvert cover grate, near the junction of Tranby Ride, was inadequate and difficult to maintain/clear and that ideally this needed attention, this is again the land owner's responsibility.*
- *That water run off was pooling in the corner of the field to the south of Tranby Lane adjacent to the junction with Tranby Ride, in heavy rain this was then flowing across the road in considerable quantities. This was then overwhelming the drainage system on the north side of the road.*
- *Ideally options to direct the pooling water from the field into the ditch should be put in place; again this is the landowners responsibility.*

Actions:

- *Highways had positioned signs warning motorists of the flood risk.*
- *The owners of the land to the south of Tranby Lane have been written too formally, advising of the issues with the intent they will remedy the situation, they have 28 days to respond.*
- *Highway works have been scheduled to renew the kerb line on the north side of Tranby Lane, where the houses and gardens are below the level of the road. The intention being to keep the flowing water on the roadway and direct it into the drains. It is recognised this will be of minimal help when rainfall is high but will assist during the build-up, allowing water to drain off the road quicker and into the gullies on the north side of the road more effectively. The aim being to protect the most vulnerable houses. This work began w/c 29th Jan and is now complete. Unfortunately, due to the topography it is difficult to effectively protect these premises without considerable cost and bearing in mind the cause of the problem is elsewhere and if remanded by the landowner would go a long way to resolving these issues.*
- *They are to keep monitoring the situation throughout the remainder of the winter, but ask that local residents report issues to assist as they have a considerable area to cover.*
- *Once a response is received from the land owner (Alma Jordan Farms) the council will decide upon the next course of action.*
- c) Litter Bin request Bernadette Avenue to Rokeby Park footpath - A request had been received for two new litter bins, to be positioned at either end of the footpath at the end of Bernadette Avenue and Rokeby Park. It was agreed to purchase two bins, at a cost of £575.98 each including VAT, following approval from E.R.Y.C.
- d) Anlaby House Grounds - Defer to next meeting.
- e) Anlaby Common and Anlaby Woods - Dog walkers had been seen on the common and currently large amounts of standing water present. Anlaby Woods is active with wildlife, birds and deer had been seen.

144 **Administration and Communication**

- a) Parish Council Vacancies and Co-option - Currently three vacancies on the Parish Council. Paperwork pertaining to Mr. Martin Slingsby had been circulated prior to the meeting for members to consider. E.R.Y.C. had written confirming that a request to fill the current vacancy by way of an election had not been received therefore co-option could take place. After discussion, it was unanimously agreed to formally co-opt Mr. Martin Slingsby. Cllr. Slingsby was invited to join the meeting.
- b) Launch of E.R.Y.C. Parish Open Door Service - With effect from 17th January 2024, Joe Sugden will be the lead contact for the Parish Open Door and will be working to improve contact and relationships between the council and town and parish councils.
- c) Payment of Clerk's Expenses - Following on from the 2023 internal audit, a proposal had been received from the Treasurer with regards to payment of Clerk's expenses. Members had time to consider the proposal and after discussion, it was formally agreed with immediate effect.



**Minutes of the Meeting held on
Thursday 8th February 2024 at 7.00pm**

145 Current Projects/Events

- a) Community Speed Watch - Nothing to report.
- b) Provision of Defibrillators - Nothing to report.
- c) Christmas 2024 - Hessle Town Council lights switch on event will be on 29th November 2024. The Clerk had obtained a product brochure from *lite-ltd* showing current festive lighting which members were asked to consider for the additional columns on Lowfield Road and Wilson Street Anlaby (25 lights on Lowfield and 6 on Wilson Street). Eight of the existing lighting column festive displays also need repairing or replacing. Cllr. Johnson advised that The Church of Jesus Christ of Latter-day Saints cannot support events whereby money may change hands, i.e. stalls etc. The Clerk was asked to write to Rev. Steve Wilcox to see if he would be interested in working with the Parish Council at a seasonal celebration on the evening of Friday 6th December 2024 to hopefully include choirs from the three schools, and maybe some stalls. St. Mark's facilities are perfect, central and with plenty of space for residents to attend.
- d) Tree Planting Sites Aspect of Anlaby - It was agreed to spend £300 on trees for Aspect of Anlaby development. Clerk to contact E.R.Y.C. about planting.

146 East Riding of Yorkshire Issues

- a) Update on Adoption of Aspect of Anlaby, Lowfield Road - Nothing to report.
- b) The Parkway - See minute 138.

147 General Correspondence

- a) Haltemprice Skate Park - Nothing to report.
- b) Letter re. Council Tax Support Review Panel - Received.
- c) Traffic Regulation Order Welbourn Walk and Langford Walk - Received.
- d) Email from Resident re. parking when football matches take place Springhead Lane - An email had been received about the ongoing issues with parking when football matches take place, particularly on a Sunday on Springhead Lane. Cars are parking dangerously, up kerbs, on corners etc. After discussion, the Clerk was asked to forward the email to the E.R.Y.C. Enforcement team.

148 Training and Development - The Clerk had attended several online training events with ERNLLCA. Discussions had commenced with ERNLLCA with regards Parish Council procedures and the need for them to be updated in line with model documents. All current documents had been sent to ERNLLCA for examination, it was suggested starting from scratch with all documents. ERNLLCA will support the Clerk in completing the documents.

Cllr. Hardy had taken ownership of many old photographs of Anlaby. Members were asked to inform Cllr. Hardy of any grit bins that need refilling. Clerk to contact E.R.Y.C. for some dog fouling stickers for lamp posts.

149 Agenda Items for Next Meeting

- The Parkway (RA)
- Anlaby House Grounds (RA)

150 Date and Time of Next Meeting - Thursday 14th March 2024, 7.00pm at the Community Building, First Lane, Anlaby.

Chairman's Signature

Meeting closed at 9.40pm.