



**Minutes of the Meeting held on
Thursday 13th June 2024 at 7.00pm**

Those Present:- Cllrs; R. Almond (Chairman), M-R. Hardy (Vice Chairman), S. Johnson,
P. Jones, K. Marshall, N. Readshaw, M. Slingsby and P. Smith
M. Pickering – Clerk
Ward Councillor M. Sutton
PC Ollie Turner and PCSO Barbara Danby (Humberside Police)

Items were taken out of order from the agenda

27 Apologies for Absence - Cllr. A. McLeod.

28 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE

NON-PECUNIARY - NONE

29 Public Speaking - None.

30 Local Police Report - PC Ollie Tuner and PCSO Barbara Danby attended the meeting and briefed members on reported incidents since 13th May 2024. Moat Hill (Manor Way) is now completely empty, the Police were asked to have it on their radar. PC Turner to arrange for a speaker to attend a future meeting to discuss funding for youth provision. Members were in receipt of a draft report produced by Cllr. Slingsby following the Haltemprice park anti-social behaviour leaflet drop recently. A barrier is now in place to close off the Haltemprice Leisure car park when the centre is closed. Additional CCTV around the play park was discussed. Speeding in the parish is a concern, PC Turner to organise for the Safer Roads Team to be visible in the area particularly Hull Road, Gorton Road and Springfield Way. If the problem continues it was suggested exploring through the Traffic Management Team at E.R.Y.C., the use of temporary rubber hoses across the road to record the speed of traffic.

Police and Crime Plan Consultation - A Police and Crime Plan online consultation had been received from Jonathan Evison. Clerk to email to members for further discussion at the July meeting.

31 Update from Tranby Ward Councillor - Cllr. Sutton briefed members on issues dealt with since May 2024. A proposal to install a Smart Meter Network on First Lane Hesse had been received, Cllr. Sutton to forward to the Clerk. Fly-tipping outside Morrisons on Springfield Way continues to be a huge problem; this had been reported to the Manager.

The Parkway - Cllr. Sutton had emailed Cottingham Civic Hall asking for information on why The Parkway was never opened up to connect Cottingham and Willerby.

Parish Council views on possible provision of public toilets, Anlaby - The Parish Council fully supports Cllr. Harrison taking up the idea with E.R.Y.C. but is not willing to be involved in any way.

32 Minutes Annual Council Meeting (9th May 2024) - The minutes of the Annual Council Meeting held on Thursday 9th May 2024 were accepted as a true record of what took place and duly signed by the Chairman.

33 Minutes Parish Council Meeting (9th May 2024) - The minutes of the Parish Council Meeting held on Thursday 9th May 2024 were accepted as a true record of what took place and duly signed by the Chairman.

34 Matters Arising from Minutes

Minute 16 (174) - Cllr. McLeod had logged two requests with community payback following the crime prevention meeting in April, both had been picked up.



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The footpath from the end of the houses on Beverley Road past St Mary's Care Home and up to the mini roundabout at The Spire had been litter picked and the grass and vegetation that was overgrowing the path had been cut back. The second job was the railings at the Beverley Road entrance to Anlaby House Grounds, the plan was to remove the green growth, rub them down and then repaint them, however as they stripped back the vegetation the first section of railings broke up in several places. This has been reported to the E.R.Y.C. Community payback does work reasonably quick, it was agreed we should now consider what other tasks we could put forward for the benefit of the local community, initial thoughts would be painting the skate park and involvement in tree planting in the autumn.

Minute 16 (175d) - D-Day 80 flags had been displayed in both Anlaby and Anlaby Common. Large poppies and a Remembrance book had been donated to the local branch of the Royal British Legion.

Minute 16 (177f) - Cllr. Johnson to provide Clerk with an alternative site for a seat, to break up the journey between Morrisons and Anlaby Centre.

Minute 16 (178) - Men in Sheds had accepted the portrait of His Majesty the King and will find a suitable place for it to be displayed.

Minute 22c - The East Riding of Yorkshire Ward Boundary Review initial consultation has been extended to 9th September.

35

Finance

a) Online Payments and Receipts June 2024 - Payments for approval:-

PAYMENT CODE	DETAILS	AMOUNT	VAT AMOUNT
13TH JUNE 2024			
131	Microsoft 365 Personal	£5.99	£1.00
132	Staffing (Pay/Petrol/Expenses/Home Working	£1058.20	Nil
133	Mr. Richard Dixon – Public Sector Audit (Internal Audit)	£695.00	Nil
134	Zurich Municipal (Insurance Renewal Year 1 of 3)	£989.60	Nil
135	Stationery	£17.09	£2.85
136	Annual Parish Meeting Refreshments	£7.45	£1.24
137	Remembrance D-Day (Large Flags)	£183.90	£30.66
138	Remembrance D-Day (Large Poppies)	£50.00	£8.33
139	Remembrance D-Day (Large Poppies and Remembrance Book)	£262.99	£43.84
PAYMENTS BY STANDING ORDER/DIRECT DEBIT			
140	East Riding Pension Fund – Contribution Employer/Employee	£309.88	Nil
141	Information Commissioner (Data Protection Fee)	£35.00	Nil

b) Finance Report/Bank Reconciliation/Bank Statements - Finance report discussed and approved. Bank statements 12 April to 10 May 2024 received and signed along with the bank reconciliation for period ending 31 May 2024. The Clerk was given approval to order the necessary works required to repair the Anlaby noticeboard. Supply and install replacement polycarb door inserts and lock assemblies £120 plus VAT.

c) Zurich Municipal Insurance Renewal - Members discussed the current insurance policy and agreed the cover is adequate. The cost to enter into a long term agreement active until 23rd June 2027 was agreed unanimously at a cost of £989.60 for year one.



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- d) Internal Audit Report for the year ended 31 March 2024 - All members were in receipt of a copy of the internal audit report received on completion of the audit. All recommendations contained in the report were discussed and will be dealt with accordingly. Regular updates will be given by the Clerk.
- e) Annual Governance Statement 2023/24 - Members were given time to read the Annual Governance Statement which was explained by the R.F.O. After discussion, the form was completed, approved and signed by the Chairman and Clerk.
- f) Annual Audit Return Accounting Statements 2023/24 - The Clerk advised that the Annual Audit Return Accounting Statements 2023/24 had been prepared for audit and signed by the Responsible Finance Officer on 11th June 2024. After discussion, the document was approved and signed by the Chairman of the meeting, Cllr. R. Almond.

36 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 13th June 2024

- FULL PLANNING PERMISSION - Change of use from a dwelling (Use Class C3) to a mixed use as a dwelling and childcare setting (Sui-Generis) - 147 Spring Gardens, Anlaby Common - **No observations.**
- OUTLINE PLANNING PERMISSION - Outline – Erection of a dwelling (access, appearance, layout and scale to be considered) - Land East Of 32 Onslow Street, Anlaby - **No observations.**
- FULL PLANNING PERMISSION - Erection of single storey extension to front - 167 Woodland Drive, Anlaby - **No observations.**
- FULL PLANNING PERMISSION - Erection of single storey extensions to side and rear, removal of existing porch canopy to side and construction of pitched roof over single storey element to front elevation following removal of existing flat roof - 150 Woodland Drive, Anlaby - **No observations.**
- FULL PLANNING PERMISSION - Construction of dormer to front - 83 Tranby Lane, Anlaby - **No observations.**
- FULL PLANNING PERMISSION - Erection of single storey extension to side with increase to existing roof height, single storey rear extension with flat roof and outhouse conversion - 14 Norwood Close, Anlaby - **No observations.**

Planning Decisions 13th June 2024

- Erection of first floor extension to side and single storey extension to rear - 8 Spring Gardens, Anlaby Common - GRANTED
- Erection of 54 dwellings with associated access, parking, landscaping and infrastructure - Land South And East Of Dovecote Tranby Park, Jenny Brough Lane, Hessele - GRANTED
- Display of 2 internally illuminated outdoor LCD digital screens - Pets At Home And Vets 4 Pets, Unit B, Anlaby Retail Park, Springfield Way, Anlaby - GRANTED
- Erection of two storey and single storey extensions to sides - Butterfly Cottage, First Lane, Anlaby - GRANTED
- Display of an internally illuminated vinyl flexface skin applied to main fascia sign to replace existing, 2 non-illuminated lockable poster cases and 7 non-illuminated digitally printed vinyls externally applied to glazing - Pets At Home And Vets 4 Pets, Unit B, Springfield Way, Anlaby - GRANTED

37 Environmental

- a) Tree Planting - Ongoing.



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- b) Tranby Lane Flooding - Cllr. Slingsby gave the following report from E.R.Y.C. *Works completed so far:* • *Vegetation clearance and regrading of the ditch from the existing screen/culvert entrance to the landowner's boundary beyond the flood alleviation compound.* • *Construction of a more appropriated sized headwall and angled trash screen structure.* • *Additional ditch cut at the corner of Tranby Lane/Tranby Ride with a return running back towards the new headwall.* • *It is understood that the landowner is also investigating alternative crops/methods for managing the runoff from the land but they are under no obligation to implement this. The above has been undertaken by the landowner and should make a significant difference. However, we will not understand the effectiveness of the changes unless we have similar weather patterns to what we had in the last winter. We are continuing to investigate the downstream and connecting systems. Our survey is due to continue mid-July with cleaning and inspection of the culvert which runs from the new headwall to Croft Drive and inspection of the opposite culvert which runs down the north side of Tranby Lane. Please could you highlight that these systems are riparian owned and technically the cost of this work should be covered by the various property owners adjacent to the culverts. However, in this case and given the number of issues over the winter we are undertaking this element of work as a goodwill gesture, on a "without prejudice" basis. We are considering some other works in the area, but decisions on these will need to be informed by the results of the survey.* Item can now be removed from future agendas.
- c) Tranby Lane Cemetery - Cllr. Slingsby volunteered to work with E.R.Y.C. to agree the installation of bat boxes in the cemetery.
- d) Anlaby Common - Still standing water and many horses present.
- e) Anlaby Woods (Lowfield Road) - Wildlife observed.
- f) Possible New Woods (Tranby Lane) - The Humber Forest Project Officer had approached E.R.Y.C. about ownership of this land, and was advised it is privately owned. It was agreed no further action.
- g) Daffodil bulb planting 2024 - Clerk to order 2 x 20kg bags of daffodil bulbs from Boston Bulbs.
- h) Tranby Pond - Cllrs. Almond and Slingsby had investigated the site which is owned by Alma Jordan Ltd. The only access is via private land from the school grounds. Agreed no further action. Cllr. Johnson expressed concern about the Bellway site off Beverley Road and the lagoon area. The absence of sufficient street lighting columns also needs addressing. Clerk to write to Bellway Homes asking what safety measures are in place on site.
- i) Possible provision of dog waste bag dispensers - Councillors to view the area where they live and suggest possible sites for dog waste bag dispensers. Areas already identified; Tranby Ride, Aspect of Anlaby, Windsor Avenue, Wilson Street and Maplewood Estate. Further designs of dispensers to be investigated.
- 38 Administration and Communication - The Annual Parish Meeting was held on 16th May 2024.
- 39 Current Projects/Events
- a) Community Speed Watch - Cllr. Smith volunteered to be part of the community speed watch team taking the number of volunteers to six. Training session for all volunteers can now be booked.
- b) Provision of Defibrillators - Nothing to report.
- c) Update on Christmas 2024 - Men in Sheds Haltemprice confirmed they would like a stall at the event on 6th December. Kirk Ella & West Ella Parish Council members are happy to meet at the end of the year to discuss the possibility of festive lighting for Haltemprice roundabout for 2025.



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Quotes for additional lighting displays for Wilson Street and Lowfield Road to be presented at the July meeting for discussion and approval.

- d) Anti-Social Behaviour Haltemprice Park Survey - Cllr. Slingsby asked members to email any comments on the draft report he had produced from the responses received.
- 40 East Riding of Yorkshire Issues
- a) Update on Adoption of Aspect of Anlaby, Lowfield Road - Nothing to report.
- b) Communication with Council - Cllr. Readshaw is frustrated with the poor response time from E.R.Y.C. in dealing with problems on the Aspect of Anlaby Estate. Cllr. Readshaw was asked to send a detailed list to the Clerk to forward to the E.R.Y.C. requesting a timetable of when the works will be rectified.
- 41 General Correspondence
- a) Northern Gas Works Main replacement project commencing Monday 24th June 2024 - Work to upgrade a gas main in Anlaby is due to begin 24th June and is scheduled for 18 weeks until 3rd November 2024.
- b) Email from Resident re. Tree – 16 First Lane, Anlaby - The Clerk read out the email plus responses from the E.R.Y.C. Tree Officer. The Parish Council is unable to assist as the tree is owned by E.R.Y.C. and is on E.R.Y.C. land.
- c) Email from Resident re. Litter Bin request Little Park Walk and The Roundway - A request had been received for a litter bin on the snicket between Little Park Walk and The Roundway. Having viewed the site it was agreed that one near Little Park Walk would be difficult due to limited space. Clerk to suggest resident writes to Hull City Council requesting a bin on The Roundway.
- 42 Training and Development
- a) Annual Town and Parish Council Planning Liaison Meetings - Meetings scheduled via Teams on Thursday 13th June at 10am and Tuesday 18th June at 5pm. Cllr. Slingsby had attended the 10am session today and will produce some notes for members.
- 43 Agenda Items for Next Meeting
- Police and Crime Plan Consultation
 - Tranby Lane Cemetery
 - Possible provision of dog waste bag dispensers
 - East Riding of Yorkshire Ward Boundary Review – Initial Consultation
 - Sainsbury's Car Park Hull Road, Anlaby (stay duration)
- Cllr. Hardy asked for permission for the Clerk to organise the refurbishment of the Parish Council owned seats long Springfield Way including the one outside Trenton garage. All members were in agreement.
- 44 Date and Time of Next Meeting - Thursday 11th July 2024, 7.00pm at the Community Building, First Lane, Anlaby.

Chairman's Signature

Meeting closed at 9.50pm.