



**Minutes of the Meeting held on
Thursday 11th July 2024 at 7.00pm**

Those Present:- Cllrs; R. Almond (Chairman), M-R. Hardy (Vice Chairman), P. Jones,
A. McLeod, N. Readshaw, M. Slingsby and P. Smith
M. Pickering – Clerk

Items were taken out of order from the agenda

45 Apologies for Absence - Cllrs. S. Johnson, K. Marshall and Ward Councillor M. Sutton.

46 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE			
NON-PECUNIARY			
CLLR.	AGENDA ITEM	DETAILS	REASON
Hardy	8	Grant Application – Men in Sheds Haltemprice	Member of Men in Sheds

47 Public Speaking - None.

48 Local Police Report - Nothing to report.

Response to Police and Crime Plan Consultation - A Police and Crime Plan online consultation had been received from Jonathan Evison and emailed out to councillors, it was agreed no comment.

49 Update from Tranby Ward Councillor - Cllr. Sutton had provided a report which was read out by the Clerk. Travellers are now on St Thomas More field and Haltemprice sports field, both reported to E.R.Y.C. Cllr. Readshaw had reported graffiti on the play park furniture at Haltemprice and areas of bald grass, both matters have been passed to E.R.Y.C. for attention. Anlaby with Anlaby Common now sits within Hull West and Haltemprice represented by MP Emma Hardy.

50 Minutes Parish Council Meeting (13th June 2024) - The minutes of the Parish Council Meeting held on Thursday 13th June 2024 were accepted as a true record of what took place and duly signed by the Chairman.

51 Matters Arising from Minutes

Minute 30 - Clerk to find out from PC Ollie Turner if the Safer Roads Team have been in the area.

Minute 35b - The refurbishment of the noticeboard in Anlaby village is planned for Tuesday 16th July.

Minute 35f - The Annual Audit Return had been submitted to PKF Littlejohn LLP. Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return had been advertised accordingly.

Minute 37g - Two bags of daffodil bulbs had been ordered and will be distributed at the September meeting.

Minute 37h - Cllr. Slingsby advised that the Police are now involved with Tranby School and the fencing problem since the school have been reporting trespassers. A meeting to hopefully reconcile this is planned for 22nd July with senior members from Tranby School, local Police team representative and E.R.Y.C. Officers. Cllr. Slingsby to attend on behalf of the Parish Council.



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52 Finance

a) Online Payments and Receipts July 2024 - Payments for approval:-

PAYMENT CODE	DETAILS	AMOUNT	VAT AMOUNT
142	Microsoft 365 Personal	£5.99	£1.00
143	Staffing (Pay/Petrol/Expenses/Home Working	£1064.80	Nil
144	HM Revenue & Customs	£1412.32	Nil
145	Easily Limited (Webmail Domain Name 1 Year Renewal)	£56.75	£9.46
146	Boston Bulbs (2 x 20kg bags of daffodil bulbs)	£70.79	£11.80
147	Stationery	£30.03	£5.01
148	KCOM (Line Rental)	£360.00	£60.00
150	Grant – Men in Sheds Haltemprice (Car Park works)	£2000.00	Nil
PAYMENTS BY STANDING ORDER/DIRECT DEBIT			
149	East Riding Pension Fund – Contribution Employer/Employee	£309.88	Nil

- b) Finance Report/Bank Reconciliation/Bank Statements - Finance report discussed and approved. Bank statements 24 May, 21 June and 7 July 2024 received and signed along with the bank reconciliation for period ending 30 June 2024.
- c) Review of Parish Council Asset Register - Members were given a copy of the current Asset Register for review. Various items were highlighted for deletion and addition.
- d) Grant Application Men in Sheds Haltemprice - After a lengthy discussion, a grant of £2000 was awarded to help fund the creation of extra parking spaces in the front garden area. *(Cllr. Hardy did not take part in this discussion)*. Clerk to invite a representative from Men in Sheds to attend a future meeting to brief members on activities, membership numbers, opening times etc.

53 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 11th July 2024

- REGULATION 3 – DEVELOPMENT BY COUNCIL - Erection of modular changing pavilion - East Riding Leisure Haltemprice 120 Springfield Way, Anlaby - **The Parish Council would like clarification on the rationale behind the chosen location for this modular building. Planning Officer emailed 12/7/2024.**
- FULL PLANNING PERMISSION - Erection of a conservatory to rear - 12 Ella Park, Anlaby - **No observations.**
- CERT OF LAWFUL DEVELOPMENT - PROPOSED - Certificate of lawfulness for the change of use from single dwelling (use class C3) to residential institution (use class C2) - 68 Legard Drive, Anlaby - **No observations.**
- LEGAL OBLIGATION VARIATION - Application to modify the planning obligation in a Section 106 Legal Agreement dated 5 January 2024 relating to planning permission 21/04618/PLF to amend the affordable housing delivery to an off-site financial contribution - St Marys Care Centre Beverley Road, Anlaby - **No observations.**



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- FULL PLANNING PERMISSION - Erection of single storey extension with solar panels to rear following demolition of existing extensions, installation of first floor window to side, construction of hip to gable roof extension with installation of rooflights to front, construction of dormer to rear and erection of single storey extension to existing detached garage - 29 Tranby Lane, Anlaby - **No observations.**

Planning Decisions 11th July 2024

- Erection of single storey extension to side following demolition of existing conservatory to rear - 46 Maplewood Avenue, Anlaby Common - GRANTED
- Erection of detached garage to rear - 270 Hull Road, Anlaby Common - GRANTED

54 **Environmental**

- a) **Tree Planting** - Clerk to confirm date for Cllr. McLeod to meet with E.R.Y.C. Tree Officer.
- b) **Tranby Lane Cemetery** - Ward Cllr. Harrison is liaising with E.R.Y.C. planners about flooding issues at Anlaby Cemetery. Installation of bat boxes ongoing.
- c) **Anlaby Common** - A representative of Central Land Holdings had confirmed they have identified all the work required on Anlaby Common and accepted a quote for new fencing along the whole stretch of Anlaby Common. Works are due to commence September/October. Landscapers have also been instructed to carry out extensive tree work this autumn. All work is expected to be completed by the end of the year.
- d) **Anlaby Woods (Lowfield Road)** - Wildlife observed.
- e) **Possible provision of dog waste bag dispensers** - Cllr. Marshall had requested a dispenser somewhere on the path alongside the common. Clerk to find out who at E.R.Y.C. would need to approve the locations and purchase of dispensers.
- f) **Refurbishment of Parish Council owned seats** - The Clerk confirmed that the seats long Springfield Way are to be refurbished imminently.

55 **Administration and Communication**

- a) **Parish Council Website Domain Name** - Cllr. Slingsby had booked to attend a training event on 16th July, about website accessibility and .gov.uk domain names and will report back at the September Parish Council meeting.

56 **Current Projects/Events**

- a) **Community Speed Watch** - The Clerk reported that the Community Speed Watch Coordinator had left Humberside Police force and it is likely to be a few months before a replacement is appointed. A list of outstanding areas looking to set up a scheme had been forwarded to Inspector Hutchins, Road Policing Unit.
- b) **Provision of Defibrillators** - Nothing to report.
- c) **Update on Christmas 2024** - Three quotes had been obtained giving options for extending the festive lighting. The budget allocated allowed for an additional 30 displays, timers and installation etc. to be ordered. Quotes to be filed with minutes. Clerk to organise an onsite meeting with the E.R.Y.C. Lighting Officer to agree sites for extra lights. Arrangements for the Christmas Celebration on 6th December are progressing well.
- d) **Anti-Social Behaviour Haltemprice Park** - Members had received a copy of the draft anti-social behaviour report prepared by Cllr. Slingsby produced using the survey responses received from residents. Approval was given for the report to be copied to E.R.Y.C. Anti-social Behaviour Team, Tranby Ward Councillors and MP Emma Hardy.



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The results of the survey did not show a significant issue but some additional tree planting has been agreed to help shield residents from any noise. The Parish Council will continue to monitor the situation.

57 East Riding of Yorkshire Issues

- a) Update on Adoption of Aspect of Anlaby, Lowfield Road - Nothing to report.
- b) Sainsbury's Car Park, Hull Road, Anlaby (Stay duration) - Defer to next meeting. The Traffic Warden had been seen in Anlaby village.
- c) E.R.Y.C. Expression of Interest – 20mph speed limit trial - A letter had been received advising that E.R.Y.C.'s Cabinet passed a motion in October 2023 to undertake a trial of 20mph zones across the East Riding with a reserved amount of £80k set aside in the new 2024/25 financial budget. Four sites would be looked at initially, each allocated £20k, if the scheme estimate is more than the allocation then the Parish/Town Council must meet the additional cost. The 20mph speed limit is currently not enforceable.
- d) Ward Boundary Changes Consultation Submission - Cllr. Slingsby was thanked for his efforts preparing a draft response which members had received prior to the meeting. It was agreed Cllr. Slingsby and the Chairman work together to submit a response on behalf of the Parish Council by the close of the consultation on 9th September 2024.

58 General Correspondence

- a) Proposed Communications Installation for Argiva's Smart Meter Network First Lane Hessele - Received.
- b) Letter from Mires Beck Nursery - An invitation had been received to visit the nursery on Wednesday 31st July, to see the work being done, meet the service users and volunteers who make, create and maintain the trees etc.

59 Training and Development - Nothing to report.

60 Agenda Items for Next Meeting

- Tranby Lane Cemetery
- Parish Council Website Domain name
- Review order of Parish Council Meeting Agenda/discuss Action Log
- Lack of maintenance from E.R.Y.C. (grass cutting etc.) (PS)
- Discuss possibility of the Parish Council employing a company for grass cutting? (NR)
- Springfield Way Road Surface (MS)
- Springfield Way Crossing Windsor Avenue to Haltemprice Leisure Centre (PS)
- Mortimer Avenue Road Surface (NR)
- Sainsbury's Car Park poor quality of road surface (MS)

61 Date and Time of Next Meeting - Thursday 12th September 2024, 7.00pm at the Community Building, First Lane, Anlaby.

Cllrs. Hardy, Jones and McLeod were delegated to sanction online payments and make recommendations on planning applications in the absence of an August meeting.

Chairman's Signature

Meeting closed at 9.35pm.