



**Minutes of the Meeting held on
Thursday 13th February 2025 at 7.00pm**

Those Present:- Cllrs; R. Almond (Chairman), N. Foster, M-R. Hardy (Vice Chairman), S. Johnson, P. Jones, K. Marshall, A. McLeod, N. Readshaw, M. Slingsby and P. Smith
M. Pickering – Clerk
Ward Councillor M. Sutton, PC Batch, PCSO Lynch (Humberside Police), Emma Hardy MP, 20 members of public

147 Public Speaking - A large number of the public attended regarding the works on Anlaby Common. It was evident that everyone present had the community's best interests in mind, and there was a strong sense of collaboration. Actions were outlined and shared between the Parish Council, local Ward Councillors, Emma Hardy MP, and the local policing team, all of whom are committed to supporting this. The Parish Council's statement will be available on the Parish Council website on Friday, February 14th.

148 Apologies for Absence - Ward Cllr. R. Harrison.

149 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE
NON-PECUNIARY - NONE

150 Police Report - PCSO Lynch reported the following incidents:

- Two burglaries: one involved the theft of a bicycle, and the other was an attempted burglary where nothing was stolen.
- Two cases of vehicle damage.
- Six incidents of harassment, which encompass a range of offenses.
- One fraud reported to Action Fraud.
- One stop and search conducted.
- Speeding reported on Hull Road, with speed checks to be organized.
- Two arson incidents, one in Anlaby and one in Willerby, which police believe are linked.

The Neighbourhood Policing Team is back to full strength and active foot patrols are now taking place.

151 Update from Tranby Ward Councillor - Cllr. Sutton updated members on the work undertaken by the Ward Councillors since the January meeting. Sykes Close to be included on the list of potential sites for future tree planting. Parking Enforcement Officer observed in the parish. Cllr. Harrison had received a street lighting request, details to be passed to the Clerk.

152 Minutes Parish Council Meeting (9th January 2025) - The minutes of the Parish Council Meeting held on Thursday 9th January 2025 were accepted as a true record of what took place and duly signed by the Chairman.

153 Matters Arising from Minutes

Minute 136 (122d) (102) - Clerk to contact Aspect Neighbourhood Watch for sites to install two dog waste bag dispensers and seek their agreement to re-fill them.

Minute 136 (122e) - The new outside lighting at the Men in Sheds facility is now in place.

Minute 136 (125b) - The E.R.Y.C. Traffic Management team is unable to attend meetings until the new financial year. A site meeting will be arranged April onwards to



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discuss parking in Anlaby. Cllr. Smith suggested higher management are invited to such meetings and possibly a representative from Parish Open Door.

Minute 137c - The precept of £48,950 will be paid in two instalments of £24,475 on 30 April and 30 September 2025.

Minute 137d - The updated quote to install a new street lighting column near 94 Grimston Road, Anlaby, is £3,956.24 plus VAT. Given the high cost, it was agreed no further action at this time.

Minute 139d - The Chairman had met with the 'Friends of Anlaby House Grounds' volunteers and provided them with equipment and a large bag of bird seed each. A request had been received for bird feeders, agreed Chairman to purchase.

Minute 142d - Cllr. Slingsby reported that it may be possible to apply for a grant to fund bus shelter seating.

Minute 144a - Awaiting further date for the National Planning Policy Framework Training for Cllr. Slingsby.

154 Finance

a) Online Payments and Receipts February 2025 - Payments for approval:-

PAYMENT CODE	DETAILS	AMOUNT	VAT AMOUNT
215	Microsoft 365 Personal (Yearly to Jan 2026)	£60.99	£10.16
216	Staffing (Pay/Petrol/Expenses/Home Working	£1252.20	Nil
217	WM Electrical Contractors Ltd (Flood lights for Office car park)	£576.00	£96.00
218	Stationery	£10.29	£1.72
219	Litter Pickers Tools ('Friends of Anlaby House Grounds')	£17.98	£3.00
220	Cllr. R. Almond (Bird Seed for 'Friends of Anlaby House Grounds')	£19.47	£3.24
221	Lighting & Signs Ltd (Removal of Festive Lighting)	£3609.12	£601.52
222	Cllr. A. McLeod (Mileage to Lighting & Signs depot Hull)	£5.60	Nil
223	Men in Sheds Haltemprice (Room Rental Feb – Apr 2025)	£475.00	Nil
225	Henleys Nurseries (60 x Trees)	£1360.80	£226.80
226	Cllr. A. McLeod (Mileage to Henleys Nurseries)	£14.40	Nil
PAYMENTS BY STANDING ORDER/DIRECT DEBIT			
224	East Riding Pension Fund – Contribution Employer/Employee	£357.86	Nil

b) Finance Report/Bank Reconciliation/Bank Statement - Finance report discussed and approved. As previously agreed, £2000 had been moved from Future Projects to Trees, Flowers etc. Bank statement issue date 17 January 2025 received and signed along with the bank reconciliation for period ending 31 January 2025. Smith of Derby had visited the clock in Anlaby, and the engineer identified that the lighting was failing. The cost to replace it would be £1,185.00 plus VAT. The Clerk will discuss this with Smith of Derby and provide an update next month.

c) East Riding of Yorkshire Council VE and VJ Day 80th Anniversary Community Fund - East Riding of Yorkshire Council is creating a small grant fund to support community activities for the 80th Anniversary of VE Day (May 2025) and VJ Day (August 2025). The fund opens for online applications on 3rd March. Clerk to apply for the maximum £500 to purchase flags, bunting, and large poppies.



**Minutes of the Meeting held on
Thursday 13th February 2025 at 7.00pm**

- d) Bank of Scotland Change of Account and Maintenance Fee - From 14 January 2025 the Treasurers' Account is changing to a Community Account. A monthly account maintenance fee of £4.25 will be payable plus day-to-day banking charges. Cllr. Readshaw suggested NatWest as an alternative provider, Clerk will look into it.
- 155 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 13th February 2025
- FULL PLANNING PERMISSION - Change of use from residential (Use Class C3) to mixed-use as residential and beauty therapy business (Sui generis), conversion of integral garage to beauty therapy use and associated external alterations - 4 Lawrance Avenue, Anlaby - **No observations.**
 - FULL PLANNING PERMISSION - Erection of single storey extension to rear (re-submission of 21/02864/PLF) - 59 Spring Gardens, Anlaby Common - **No observations.**
 - FULL PLANNING PERMISSION - Change of use of grassed area to use as vehicle parking area, erection of an access gate and 1.2m high picket fence and installation of multi matting surface - Peter Fraser Accident Repair Centre, Fraser Way, Anlaby - **We are concerned about the public visual amenity if the vehicles parked there are awaiting repair. Could E.R.Y.C. look at putting an appropriate condition on?**
- Planning Decisions 13th February 2025
- Construction of a 3G Artificial Turf Pitch (3G ATP) with associated works including; pedestrian hard-standing areas for access, circulation and open-air storage for portable football goals; vehicular hard-standing areas for extended parking, maintenance and emergency access; 6 14m high sports area lighting masts with 12 LED luminaires; 1 4m high lamp post with LED amenity light; 4.5m high ball stop fencing with access gates forming an enclosure; 1.2m high pitch barriers with access gates internally; 1.2m high pedestrian barriers bounding the access; 3m high acoustic barrier fence surrounding part of the facility and siting of maintenance equipment storage container - Playing Field East Riding Leisure Haltemprice 120 Springfield Way, Anlaby - **GRANTED**
 - Erection of a dwelling - Land West Of Rose Cottage, 2 Green Way Close, Willerby - **GRANTED**
 - Erection of two storey extension to side and front and single storey extension to rear of existing garage, with new balconies to front and side; following conversion of garage to create additional living accommodation and demolition of existing single storey element to front - 17 Cedar Close, Anlaby - **GRANTED**
- Members had received a letter from a resident of Cedar Close, Anlaby, regarding planning application 24/03571/PLF. The Chairman had drafted a response on behalf of the Council.
- 156 Environmental
- a) Anlaby Common - Nothing further to discuss.
 - b) Anlaby Woods (Lowfield Road) - Wildlife observed. Hedgerow along Lowfield Road tidied up.
- 157 Administration and Communication
- a) Parish Council Website/Social Media and Communication - Vision ICT had provided a quote of £125 to migrate to the .gov.uk package. Cllr. Slingsby recommended proceeding with this offer. A generic Facebook page had been created, which will primarily link to the website's News page, allowing people to access accurate, factual information. It was agreed unanimously to proceed with both the migration and launch of the Facebook page.



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- b) Parish Council Harassment Policy & Procedure - Members had received a copy of the Harassment Policy, created by Cllr. Slingsby. The policy was formally adopted by the Parish Council.
- c) Update on Parish Council Procedures - It was agreed to adopt the Model Financial Regulations for Local Councils (April 2024) and Model Standing Orders 2018 (England) (updated April 2022). The Clerk will review the content and assess the relevance and applicability to this council.

158 Current Projects/Events

- a) Tree Planting - Silver Birch and Rowan trees delivered, and it is hoped that the Community Payback Team will plant them during the week beginning Monday, 17th February.
- b) Community Speedwatch Event/Purchase of Speed Indicator Device - It was agreed Cllrs. Jones, Readshaw, Slingsby and Smith attend the event on 17th February on behalf of the Parish Council. Members received the proposal prepared by Cllr. Slingsby to purchase a Speed Indicator Device for use in the parish. The Parish Council approved submitting a bid to Humberside's Police and Crime Commissioner, as detailed in the proposal, and also endorsed the operational approach outlined in the document.
- c) Maintaining a list of Possible Projects - Members were asked to email their ideas to the Clerk for an aspirational list of projects. Cllr. Slingsby volunteered to manage the list.
- d) Update on Festive Lighting - Cllr. McLeod and the Clerk visited Lighting & Signs Depot to assess the festive lighting. Seventeen units were identified as faulty and have been disposed of. Consideration will be given to either replacing these lights or renting displays for 2025, factoring in the possibility of a joint venture with Kirk Ella & West Ella Parish Council for the Haltemprice roundabout.

159 East Riding of Yorkshire Issues

- a) Update on Adoption of Aspect of Anlaby, Lowfield Road - Nothing to report.
- b) Parking in Anlaby - The Parking Enforcement Officer had been observed in Anlaby. Cllr. Readshaw suggested creating an additional ten parking spaces on Wilson Street. This will be addressed at the upcoming meeting with E.R.Y.C. Traffic Management personnel.
- c) LED Display Board - Cllr. Readshaw requested this be included on the aspirational list.
- d) Update on Meeting with E.R.Y.C. Highways Officers Springfield Way, Anlaby - A report from the Officer present at the meeting had been circulated.
- e) House Building Proposals - It was agreed to make this a permanent agenda item, allowing the Parish Council to stay informed about broader developments and the progress of any schemes.
- f) Tranby Lane Speed Reduction Proposal - The Parish Council approved submitting this proposal, including the Chairman's information about accidents at the Jenny Brough Lane junction, to E.R.Y.C. Highways, the Traffic Management Team, and Tranby Ward Councillors.
- g) Haltemprice Skate Park - Nothing to report at present.

Cllr. Readshaw left the meeting

160 General Correspondence

- a) Email from Resident re. Norland Avenue, Anlaby - The Clerk read out an email expressing concerns about speeding cars and road safety on Norland Avenue. E.R.Y.C. Traffic Management and Tranby Ward Councillors are aware of the issue. The Deputy Police and Crime Commissioner, Leo Hammond, had previously informed the Parish Council that Neighbourhood Police Teams have equipment available to monitor vehicle speeds.



**Minutes of the Meeting held on
Thursday 13th February 2025 at 7.00pm**

It was agreed that the Clerk write to PC Jack Taylor requesting that officers attend Norland Avenue during school drop-off and pick-up times to conduct speed checks and educate drivers on road safety.

- b) Bus Service Improvement Plan – Town/Parish Owned Bus Shelter Replacement Programme - A letter had been received regarding funding opportunities to assist Town or Parish Councils in replacing bus shelters in poor condition or installing new shelters where they are currently lacking. Cllr. Slingsby had enquired about the specific uses of the funding.
- c) Project Briefing Note - Hull Road Anlaby – Puffin Crossings - Construction work is due to start Monday 24th February 2025 and will take eight weeks to complete.
- d) Project Briefing Note – Crossing Improvements Hull Road/Lowfield Road, Anlaby - This scheme involves build outs of the existing footway in the locations of existing dropped crossings. Works will include, installation of new kerb lines, full footway construction, tactile paving, moving of a road gully and revised white lining. These works will enable a shorter crossing distance and time for pedestrians. Construction work is due to start on site Monday 3rd March 2025 and expected to be completed on Friday 21st March 2025. Cllrs. McLeod and Slingsby will review the work to be carried out and send a response on behalf of the Parish Council.

161 Training and Development - Nothing at present.

162 Agenda Items for Next Meeting

- Community Speedwatch and Purchase of Speed Indicator Device
- House Building Proposals (MS)
- Update of Parish Council Procedures
- Street Lighting request from Ward Councillor R. Harrison
- List of Possible Projects

163 Date and Time of Next Meeting - Thursday 13th March 2025, 7.00pm at the Community Building, First Lane, Anlaby.

Chairman's Signature

Meeting closed at 10.05pm.