



**Minutes of the Meeting held on
Thursday 10th April 2025 at 7.00pm**

Those Present:- Cllrs; R. Almond (Chairman), M-R. Hardy (Vice Chairman),
S. Johnson, P. Jones, K. Marshall, M. Slingsby and P. Smith
M. Pickering – Clerk
Ward Councillor M. Sutton
Two members of public

181 Public Speaking - Mrs. Wendy Leighton attended on behalf of St Peter's Church, Anlaby, to provide an update regarding the church clock tower. She reported that the ladder providing access to the clock mechanism has been condemned following a recent safety inspection. The Parochial Church Council considered several options but, due to financial constraints, concluded that the only viable short-term solution is to remove the ladder and disable the clock and strike mechanism. The estimated cost for ladder removal is £3,500. Replacing the ladder would cost approximately £30,000, which is currently unaffordable for the Church. The Parish Council agreed to assist by displaying notices on the parish noticeboards to inform residents of the situation.

182 Apologies for Absence - Cllrs. Foster, McLeod and Readshaw.

183 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE
NON-PECUNIARY - NONE

184 Parish Council Vacancy/Co-option - Members had received the relevant paperwork concerning Mr. Craig Garner ahead of the meeting. Following discussion, it was unanimously resolved to formally co-opt Mr. Garner onto the Council. He was subsequently invited to join the meeting.

185 Police Report - This year's East Riding "Better Together" Event is scheduled to take place on Thursday, 29th May at 9:30am. Cllr. Slingsby volunteered to attend the event on behalf of the Parish Council.

186 Update from Tranby Ward Councillor - Cllr. Sutton updated members on the work undertaken by the Ward Councillors since the March meeting.

187 Minutes Parish Council Meeting (13th March 2025) - The minutes of the Parish Council Meeting held on Thursday, 13th March 2025 were approved as a true and accurate record and were duly signed by the Chairman.

188 Matters Arising from Minutes

Minute 167 - Men in Sheds Haltemprice expressed support for the idea of hosting Police Surgeries at their venue, either prior to the monthly Parish Council meetings or during their regular opening hours. The Clerk was asked to contact the local policing team to discuss the proposal further.

Minute 168 - The Clerk was asked to contact Cllr. Harrison to confirm the start date for the upcoming works at East Riding Leisure Haltemprice.

Minute 170 (153) - Five of the six dog waste bag dispensers have now been installed. Cllr. Garner will identify a suitable location for the final dispenser.

Minute 170 (154c) - Cllr. Johnson collected the VE and VJ Day commemorative flags and bunting for distribution across both Anlaby and Anlaby Common.

Minute 170 (153) - Cllr. Slingsby and the Clerk are continuing to explore the possibility of installing a more suitable seat in the Wilson Street bus shelter. However, efforts to identify the owner of the shelter are ongoing and proving challenging.



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Minute 170 (160a) - The Clerk was asked to contact the local policing team to request information regarding their attendance at Norland Avenue, including the dates and duration of their visits, as well as any findings related to speed checks and road safety.
Minute 173a - The Clerk had contacted Kowork Ltd on eight separate occasions to request clarification regarding the location of the six-acre plot of land currently advertised for sale on Rightmove. A response is still awaited.
Minute 174d - Members were reminded to email the Clerk to confirm their acceptance of the Harassment Policy.
Minute 175a - Cllrs. McLeod and Smith to spray-mark the proposed location for the seat base on the grassed area at Wolfreton Drive, Anlaby.

189 Finance

a) Online Payments and Receipts April 2025 - Payments for approval:-

PAYMENT CODE	DETAILS	AMOUNT	VAT AMOUNT
234	Empire Poppy Store (Bunting & Flags) [25.03.25]	£396.08	Nil
235	JRB Enterprise Ltd (Dispenser Bags) [25.03.25]	£222.24	£37.04
236	Cllr. A. McLeod (Water Butt) [25.03.25]	£5.00	Nil
237	Cllr. A. McLeod (Mileage Collection Water Butt/Watering Trees) [25.03.25]	£11.20	Nil
238	HM Revenue & Customs	£1475.66	Nil
239	Staffing Costs	£1194.52	Nil
240	ERNLLCA (Membership Fee 2025/2026)	£1559.13	Nil
241	Cllr. R. Almond (Bird Feeders and Peanuts)	£9.98	£1.66
242	2025 Newsletter	£385.00	Nil
243	Toner Cartridge	£18.99	£3.17
244	Donna O'Neill (Distribution of Newsletters)	£225.00	Nil
246	E.R.Y.C. (Installation of Festive Lighting Brackets and Timers)	£6470.74	£1078.46
PAYMENTS BY STANDING ORDER/DIRECT DEBIT			
245	East Riding Pension Fund – Contribution Employer/Employee	£357.86	Nil

- b) Finance Report/Bank Reconciliation/Bank Statement - The finance report was discussed and approved. Current bank statement was received and signed, along with the bank reconciliation for the period ending 31 March 2025. The Clerk informed members that a large number of invoices and credit notes from Npower Business Solutions, dating back to 2021, had been received.
- c) PKF Littlejohn LLP Notification of Annual Governance and Accountability Return 2024/25 - The Clerk informed members that the Annual Governance and Accountability Return (AGAR) documents and completion instructions had been received from PKF Littlejohn LLP. The submission deadline is 1st July 2025.

190 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 10th April 2025

- FULL PLANNING PERMISSION - Erection of a two storey extension to front; single storey extension to side and rear; conversion of garage to additional living accommodation; raise roof height; construction of dormer windows and installation of two roof lights to rear - 22 Croft Drive, Anlaby - **Recommend refusal.**
- FULL PLANNING PERMISSION - Erection of single storey extension to rear - 48 Grimston Road, Anlaby - **No observations.**



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- WORKS TO PROTECTED TREES - TPO – ANLABY NO. 13 – 2006 (REF 703) A1 – Crown lift 1 no. Horse Chestnut tree as illustrated by removing 2 no. large branches as illustrated denoted by red crosses to prevent further damage to the tree, ensure safety, and mitigate the risk of branches falling, and to ensure the health and longevity of the tree - Land South And West Of 312 Beverley Road, Anlaby - **Noted.**
- FULL PLANNING PERMISSION - Erection of single and two storey extension to side and rear following demolition of existing single storey side extension - 30 Lowfield Road, Anlaby - **No observations.**

Planning Decisions 10th April 2025 - None received.

191 Environmental

- a) Anlaby Common - Emma Hardy MP provided the following update. *"I have spoken to the Living With Water team regarding the Common West Drain. They confirmed that the culvert is the responsibility of the property owners under whose land it passes. They are aware of the work on the Common drainage channels and plan to inspect the culvert in due course as part of a wider programme of works as part of their Blue Green Plan. Natural England have informed me that they do not undertake in-field surveys, however if a planning request is submitted a survey will be required. On my request, they conducted an interval review and reported the last survey of the Common took place in 2009, when no Great Crested Newts (GCN) were found. They had no historic records or other evidence of GCN presence on the Common, or the surrounding area. I was alerted to a parcel of land for sale for development adjacent to the Common on Hull Road. I have contacted Central Land Holdings (CLH) who have confirmed that it is not their land and none of the Common which they own is up for sale. The ERYC Local Plan Update was adopted on April 2nd by a meeting of Full Council and the Common area remains designated as a Key Open Area, about which the Strategy Document says 'The areas of countryside separating the individual Major Haltemprice Settlements from each other, and with Hull, are of particular importance to preventing coalescence'. I have arranged a meeting with CLH at the end of the month and will be in touch after".* The Clerk was asked to request permission to share this update on the Parish Council's Facebook page and website. Additionally, request that during the upcoming meeting with Central Land Holdings, Emma Hardy MP inquire whether they would consider selling the land and, if so, at what price.
- b) Anlaby Woods (Lowfield Road) - Members agreed to monitor the ongoing development at St Mary's Care Centre. Cllr. Slingsby will add the site to the list of potential development locations.

192 Administration and Communication

- a) Parish Council Website/Social Media and Communication - Cllr. Slingsby reported that enquiries had been made regarding the transfer of the Parish Council's website to a .gov.uk domain, along with the setup of new email addresses for all members.
- b) Update of Parish Council Procedures - The Clerk had met with ERNLLCA to review the model financial regulations. Following this review, the updated regulations were approved by the Parish Council.

193 Current Projects/Events

- a) List of Possible Projects - Cllr. Slingsby will update the list and forward it to the Clerk for circulation to all members.
- d) Christmas Event 2025 and Festive Lighting - Nothing to report in the absence of Cllr. McLeod.



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- 194 East Riding of Yorkshire Issues
- a) Update on Adoption of Aspect of Anlaby, Lowfield Road - Nothing to report.
 - b) East Riding of Yorkshire Council Parking Review 2025 - It was agreed to continue monitoring developments through regular updates from the Tranby Ward Councillors.
 - c) Lowfield Road Closure commencing 5th May 2025 to allow drainage connection works - The Clerk was asked to contact East Riding of Yorkshire Council to request that the car parking bays on Wilson Street be suspended for the duration of the works.
 - d) Surface Dressing of Roads Programme 2025 - Provisional commencement date for the works on Tranby Lane is 16th June 2025.
 - e) House Building Proposals - Cllr. Slingsby to update the list to include Kendal Way, Land South of Cape Drive, Land West of First Lane and Lowfield Road.
 - f) Possibility of Parking Permits North Street and Wolfreton Drive - It was reported that two locations within the parish currently operate under a parking permit scheme. It was agreed that the Clerk would write to East Riding of Yorkshire Council to enquire about the possibility of extending the scheme to include sections of North Street and Wolfreton Drive.
- 195 General Correspondence
- a) Email from Resident re. Road Safety Hull Road, Anlaby - The Clerk read out an email from a concerned resident regarding speeding vehicles, believed to be a consequence of the newly installed puffin crossings on Hull Road, Anlaby. The Parish Council is currently exploring options for Speed Indicator Devices (SIDs), with Hull Road being one of the proposed locations awaiting approval from East Riding of Yorkshire Council. The Clerk was asked to forward the resident's email to E.R.Y.C. for their consideration.
 - b) Email from Resident re. E.R.Y.C. grass cutting operative damaging trees - The Clerk reported that damage to a tree on Sykes Close had been brought to her attention by a resident, who stated it was caused by an E.R.Y.C. operative. The incident had been reported to the E.R.Y.C. Tree Officer for further investigation.
- 196 Training and Development - Nothing to report.
- 197 Agenda Items for Next Meeting
- Speed Indicator Devices (MS)
 - Speedwatch (MS)
 - Haltemprice Skate Park (MRH)
 - Anlaby Parking (Meeting of the Working Group)
- 198 Date and Time of Next Meeting - The Annual Council Meeting is scheduled for Thursday 8th May 2025, 7.00pm at the Community Building, First Lane, Anlaby, followed by the monthly Parish Council Meeting.

Chairman's Signature

Meeting closed at 8.40pm.