



**Minutes of the Meeting held on  
Thursday 8<sup>th</sup> May 2025 at 7.15pm**

Those Present:- Cllrs; C. Garner, M-R. Hardy, P. Jones, K. Marshall, A. McLeod (Chairman),  
M. Slingsby and P. Smith (Vice Chairman)  
M. Pickering – Clerk  
Ward Councillor R. Harrison  
Two members of public

Before the meeting start, the Clerk read out a letter from former Councillor and Chairman Reg Almond.

- 8 Public Speaking - Kathryn Gray, representing the Friends of Anlaby House Grounds, attended the meeting to share ideas with the Parish Council following a recent meeting of the volunteer group. It was agreed that the first small-scale project will involve clearing a designated area of stinging nettles and sowing wildflower seeds suited to an edge-of-woodland habitat. The estimated cost for this project is approximately £19. Cllr. Harrison offered to contact East Riding of Yorkshire Council (E.R.Y.C.) to clarify the current regular maintenance being undertaken in the grounds. Cllr. Smith and the Clerk will act as the primary points of contact for the volunteer group. All proposed expenditures will require prior approval from the Parish Council.

- 9 Apologies for Absence - Cllrs. Foster, Johnson and Readshaw.

- 10 Declaration of Pecuniary and Non-Pecuniary Interests

<b>PECUNIARY - NONE</b>
<b>NON-PECUNIARY - NONE</b>

- 11 Police Report - The April 2025 Parish/Town News Release had been circulated to members via email. Cllr. Slingsby offered to contact the local policing team to request their attendance at future Parish Council meetings.

- 12 Update from Tranby Ward Councillor - Cllr. Harrison updated members on the work undertaken by the Ward Councillors since the April meeting. Cllr. Harrison will report back on the regulations regarding verge parking, explore the possibility of E.R.Y.C. providing sporting equipment for the small field on First Lane adjacent to the Men in Sheds building, and provide an update on meetings with Hull City Council to discuss the unauthorised encampments in the area. Cllr. Sutton had reported that Cape Drive Anlaby is still un-adopted. Cllr. Hardy to provide the Clerk with a list of un-adopted roads within the parish.

- 13 Minutes Parish Council Meeting (10<sup>th</sup> April 2025) - The minutes of the Parish Council Meeting held on Thursday, 10<sup>th</sup> April 2025 were approved as a true and accurate record and were duly signed by the Chairman.

- 14 Matters Arising from Minutes

Minute 181 - The estimated cost to replace the St Peter's Church clock ladder is £30,000, based on a specialist identified by the Diocese. The replacement will not be like-for-like, as it must comply with current Health and Safety and British Standards, requiring a bespoke ladder, access rails for three sections, and a fall arrest system. Detailed drawings and specifications, including architect and engineer fees, will be needed to obtain planning and building approvals and accurate quotes. The engineer's report highlights the complexity of the project, so it will require significant time and effort. Thanks were extended to the Parish Council for their support. Further updates, including an article for the newsletter, will follow once the Diocese responds.

Minute 188 (170) - Cllr. Garner to provide the Clerk with a photo showing the proposed site for the remaining dog waste bag dispenser.



**Minutes of the Meeting held on  
Thursday 8<sup>th</sup> May 2025 at 7.15pm**

Cllr. Marshall reported that the dispenser at Anlaby Common was removed during recent street light replacement works and will monitor when it is reinstated. Cllr. Smith reported excessive use of the dispenser on Windsor Avenue and suggested a more suitable location is considered.

Minute 188 (170) - Clerk to make further contact with E.R.Y.C. Highways about the provision of a seat next to the bus shelter on Wilson Street and include a photo of the seat opposite which is sited on the footpath.

Minute 188 (170) - Clerk to chase reply from the local policing team requesting information regarding their attendance at Norland Avenue, including the dates and duration of their visits, as well as any findings related to speed checks and road safety.

Minute 194c - The work on Lowfield Road is not an E.R.Y.C. scheme so the Council won't pay to suspend the parking bays on Wilson Street. E.R.Y.C. officers do not believe that some additional queuing from diverted traffic on Wilson Street for the duration of the works on Lowfield Road justifies the inconvenience to the shops/businesses there of suspending the parking bays. If drivers find they are being delayed, they will seek alternative routes.

15 Finance

a) Online Payments and Receipts May 2025 - Payments for approval:-

PAYMENT CODE	DETAILS	AMOUNT	VAT AMOUNT
247	Cllr. A. McLeod (Soil to fill stake hole)	£2.99	Nil
248	Cllr. A. McLeod (Mileage tree watering x 3)	£15.00	Nil
249	HTA Gift Card	£100.00	Nil
250	Royal British Legion (Large poppies)	£100.00	£16.67
251	Mr. A. Capraro (Affix 5 dog waste bag dispensers labour and materials)	£108.30	Nil
252	Men in Sheds Haltemprice (Room Rental May – Jul 2025)	£475.00	Nil
253	Men in Sheds Haltemprice (Storage of Festive Lighting)	£500.00	Nil
254	Staffing (Pay/Petrol/Expenses/Home Working)	£1189.72	Nil
256	Mr. G. Pindar (Friends of Anlaby House Grounds Bird Feeders)	£19.98	£3.34
<b>PAYMENTS BY STANDING ORDER/DIRECT DEBIT</b>			
255	East Riding Pension Fund – Contribution Employer/Employee	£357.86	Nil
<b>RECEIPTS</b>			
29.04.2025	Precept	£24,475.00	

b) The Open Spaces Society – Direct Debit - The direct debit of £45.00 had been reinstated following an error with the recipients bank.

16 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 8<sup>th</sup> May 2025

- LISTED BUILDING CONSENT - Replacement and repair of the existing glazed lantern and surrounding roof - Tranby School, Tranby Ride, Anlaby **No observations.**
- FULL PLANNING PERMISSION - Erection of a plant room enclosing replacement ventilation equipment and additional chiller to roof and repairs to existing flat roof - Spire Hospital, Lowfield Road, Anlaby - **No observations.**
- FULL PLANNING PERMISSION - Installation of gable window to side - 11 Rollitt Close, Anlaby - **No observations.**



**Minutes of the Meeting held on  
Thursday 8<sup>th</sup> May 2025 at 7.15pm**

- FULL PLANNING PERMISSION - Erection of single storey extension to rear - Cherry Tree Cottage, 76 Tranby Lane, Anlaby - **No observations.**
- FULL PLANNING PERMISSION - Erection and upgrade of perimeter fencing, gates, bollards and CCTV - Tranby School, Tranby Ride, Anlaby - **No observations.**
- VARIATION OF CONDITION(S) - Variation of Condition 3 (first floor window) and Condition 5 (approved plans) of planning permission 24/01759/PLF (Erection of single storey extension with solar panels to rear following demolition of existing extensions, installation of first floor window to side, construction of hip to gable roof extension with installation of roof lights to front, construction of dormer window to rear and erection of single storey extension to existing detached garage) to allow design modifications to single storey rear extension including alteration from flat roof to monopitch roof and reduction to width size - 29 Tranby Lane, Anlaby - **No observations.**

**Planning Decisions 8<sup>th</sup> May 2025**

- Change of use from former Chapel to dwelling, construction of mezzanine floor, installation of two roof lights to north elevation, new door in existing opening to side and installation of roller shutter door to front entrance to create store - Scout Hut, 12 Church Street, Anlaby - **REFUSED**
- Erection of single storey extension to rear - 5 Grange Crescent, Anlaby - **GRANTED**
- Erection of a two storey extension to front; single storey extension to side and rear; conversion of garage to additional living accommodation; raise roof height; construction of dormer windows and installation of two roof lights to rear - 22 Croft Drive, Anlaby - **REFUSED**
- Erection of single storey extension to rear - 48 Grimston Road, Anlaby - **GRANTED**
- Erection of single storey extension, construction of a pitched roof to replace existing flat roof and installation of solar panels and rooflights to existing pool outbuilding to create a self-contained annexe - Hope Cottage, 10 Pryme Street, Anlaby - **GRANTED**

**17 Environmental**

- a) Anlaby Common - The following had been received from the office of Emma Hardy MP. *"Emma met with Gareth Wilson, from Stantec, who advise CLH. Emma raised your question and Mr Wilson said he would pass it on to CLH. Emma also asked him to raise the possibility of using the land for Biodiversity Net Gain offsetting – which would mean the land would be improved for nature against biodiversity loss on other developments. We have yet to receive a reply from CLH through Mr Wilson, so I have emailed him today".*  
Cllr. Slingsby reported that he had emailed a resident on 31st March 2025 regarding the possibility of working together to raise the profile of Anlaby Common, but had not yet received a response.
- b) Anlaby Woods (Lowfield Road) - Cllr. Slingsby had added the site to the list of potential development locations.

**18 Administration and Communication**

- a) Parish Council Website/Social Media and Communication - Cllr. Slingsby advised that work is ongoing to transition to a .gov.uk domain and that he is liaising with the Clerk to set up new email addresses for members. He also reported that the Parish Council Facebook page had been taken down; an appeal has been submitted and a response is awaited.
- b) Feedback from Newsletter - The Clerk reported that delivery is ongoing and will continue to be monitored. Members were informed of feedback received requesting that the postcode should have been included in the venue address for the Annual Parish Meeting.



**Minutes of the Meeting held on  
Thursday 8<sup>th</sup> May 2025 at 7.15pm**

The following requests are to be submitted to the Community Payback Team:  
1) Tidy grass verges along Wolfreton Road, from outside No. 31 to Springfield Way. 2) Clear grass verges on the ditch side of Beverley Road, Anlaby, between the bottom of Tranby Lane and the top of Wilson Street, particularly between Nos. 252 and 248. 3) Cut back overgrown hedges and trees encroaching the footpath opposite Nos. 129–149 Hull Road, Anlaby. An email was also received from a concerned resident regarding the use of herbicide weed treatments around the parish. The Clerk will forward this to the Tree Officer at E.R.Y.C. for comment.

19 Current Projects/Events

- a) List of Possible Projects - Members were provided with an up-to-date list, which Cllr. Slingsby will continue to maintain and update as necessary.
- b) Christmas Event 2025 and Festive Lighting - Meetings of the Events Working Group will be held to plan the upcoming Christmas event, with regular updates to be reported back to full council. Cllr. McLeod will circulate design options for the replacement festive lighting.

*Cllr. Garner left the meeting, 8.30pm.*

- c) Speed Indicator Devices - Cllr. Slingsby reminded members that an Expression of Interest form for the procurement of a single Speed Indicator Device was submitted to E.R.Y.C. on 19<sup>th</sup> February 2025, and a response is still awaited. Once approved, we can then submit an application for funding to the Police and Crime Commissioner.
- d) Speedwatch - A Coordinator needs to be identified to progress this initiative. The Clerk will write to the two neighbouring Parish Councils to gauge their interest in collaborating.
- e) Anlaby Parking – Meeting of the Working Group - Date for a meeting to be arranged. Traffic Enforcement had been seen in the parish.

20 East Riding of Yorkshire Issues

- a) Update on Adoption of Aspect of Anlaby, Lowfield Road - Nothing to report.
- b) House Building Proposals - Cllr. Slingsby distributed a questionnaire to members regarding potential sites for future building works, for completion and return.
- c) Haltemprice Stake Park - Cllr. Hardy had attended a meeting with two officers from County Hall, and discussions remain positive regarding E.R.Y.C. potentially taking over responsibility for the skate park. The matter is ongoing.

21 General Correspondence

- a) Road Closure commencing 12<sup>th</sup> May 2025 Voases Lane, Anlaby - Sewer connection works commencing 12<sup>th</sup> May to be completed by 26<sup>th</sup> May 2025, diversions will be in place and access will be maintained for residents.
- b) School Streets Consultation – Acre Heads Primary - E.R.Y.C. has now launched the formal direct consultation period with parents/carers/staff and residents located along Welbourn Walk and Langford walk in addition with E.R.Y.C. is seeking formal collective feedback from the Parish Council on the School Streets scheme currently being trailed outside the school. The results and subsequent feedback will help make an informed decision on whether the scheme should continue or not. Councillors to email feedback to Clerk for submission before 9<sup>th</sup> June 2025.



**Minutes of the Meeting held on  
Thursday 8<sup>th</sup> May 2025 at 7.15pm**

---

- c) Preliminary Inquiry – WHP Telecoms Ltd - Wireless Infrastructure Group Limited is in the process of upgrading several sites across the UK. The proposed upgrade at Freedom Engineering, 34 Springfield Way, Anlaby, HU10 6RJ, will primarily involve replacing existing equipment with similar new apparatus. No comments were made on the proposal.
  - d) Email from resident re. Fly-tipping - Members were informed of ongoing issues on Wolfreton Road, Anlaby, involving fly-tipping and anti-social behaviour. The Clerk will advise the resident that Ward Councillor Sutton is already addressing the matter, but that the Parish Council is now also aware.
- 22 Training and Development
- a) Annual Town and Parish Council Planning Liaison Meetings June 2025 - Remote meetings via Teams have been scheduled for Thursday, 12<sup>th</sup> June at 5:00p.m. and Friday, 20<sup>th</sup> June at 10:00a.m. Cllr. Slingsby volunteered to attend the session on 20<sup>th</sup> June.
- 23 Agenda Items for Next Meeting
- List of Possible Projects - Possible provision of Noticeboard Anlaby Retail Park
- 24 Date and Time of Next Meeting - Thursday 12<sup>th</sup> June 2025, 7.00pm at the Community Building, First Lane, Anlaby.
- Annual Parish Meeting - Thursday 22<sup>nd</sup> May 2025, 7.00pm at the Community Building, First Lane, Anlaby.

---

Chairman's Signature

Meeting closed at 9.00pm.