



**Minutes of the Meeting held on
Thursday 12th June 2025 at 7.00pm**

Those Present:- Cllrs; N. Foster, M-R. Hardy, S. Johnson, K. Marshall, A. McLeod (Chairman), N. Readshaw, M. Slingsby and P. Smith (Vice Chairman)
M. Pickering – Clerk
Ward Councillor M. Sutton
One member of public

25 Public Speaking - None.

26 Apologies for Absence - Cllrs. Garner and Jones.

27 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE
NON-PECUNIARY - NONE

28 Police Report - Cllr. Slingsby and the Clerk had each independently invited the local Police team to attend the meeting. Cllr. Slingsby will liaise with the Clerk regarding the use of Outlook for future invitations. The Clerk will circulate the monthly police report to members. It was noted that crime levels in the area remain relatively low. It was agreed that the Clerk will write to the local Policing team to enquire what plans are in place for school leaving day in July.

29 Update from Tranby Ward Councillor - Cllr. Sutton provided an update on the work carried out by the Ward Councillors since the May meeting. It was noted that there has been significant misinformation circulated on Facebook regarding the introduction of car parking charges; Cllrs. Sutton and Harrison have not supported or voted in favour of such charges. Officers from Hull City Council and East Riding of Yorkshire Council are scheduled to meet to discuss issues relating to Traveller encampments. Cllr. Sutton will provide regular updates on this matter.

30 Minutes Annual Council Meeting (8th May 2025) - The minutes of the Annual Council Meeting held on Thursday, 8th May 2025 were approved as a true and accurate record and were duly signed by the Chairman.

31 Minutes Parish Council Meeting (8th May 2025) - The minutes of the Parish Council Meeting held on Thursday, 8th May 2025 were approved as a true and accurate record and were duly signed by the Chairman.

32 Matters Arising from Minutes

Minute 14 (188) - Cllr. Smith reported continued excessive use of the dog waste bags from the dispenser on Windsor Avenue. It was agreed that the dispenser will be relocated to a position closer to Wilson Street.

Minute 14 (188) - Speed checks had been conducted on Norland Avenue on various dates during February and March. No vehicles were caught exceeding the speed limit.

Minute 18b - E.R.Y.C. had reported that the weedkiller used in the East Riding of Yorkshire is Roundup ProVantage, which is recommended by the Health & Safety Executive (HSE) as a safe and effective treatment to be used for weed control. The product is licenced to be used in the UK to 31st January 2029. The vast majority of local authorities continue to use Roundup ProVantage.

Minute 18b - Cllr. McLeod had submitted several requests to the Community Payback Team and is currently awaiting confirmation of acceptance.

Minute 21b - Feedback on the School Streets Consultation (Acre Heads Primary) had been received from the Chairman and subsequently submitted to the E.R.Y.C.



**Minutes of the Meeting held on
Thursday 12th June 2025 at 7.00pm**

Minute 22a - Cllr. Slingsby is no longer available to attend the Annual Town and Parish Council Planning Liaison Meeting on 20th June. Clerk to request a copy of the slides after the event.

The Clerk updated members on some outstanding matters arising from March and April 2025 (Minute 177b and 195a).

33

Finance

a) Online Payments and Receipts June 2025 - Payments for approval:-

PAYMENT CODE	DETAILS	AMOUNT	VAT AMOUNT
257	Staffing (Pay/Petrol/Expenses/Home Working)	£1205.12	Nil
258	Mr. Richard Dixon – Public Sector Audit (Internal Audit Fee)	£737.00	Nil
259	Zurich Municipal (Insurance Renewal Year 2 of 3)	£986.42	Nil
260	Sundries	£6.99	£1.17
261	St Mark's Church Hall Hire for Christmas Event	£60.00	Nil
262	Cllr. A. McLeod (3 x Water Containers for Watering Trees)	£12.00	Nil
265	Friends of Anlaby House Grounds (Wildflower Seeds)	£18.50	£3.08
266	Glasdon UK Limited (Seat and Plaque Wolfreton Drive)	£896.38	£149.40
267	Stationery	£16.90	£2.82
268	KCOM (Line Rental and Calls)	£403.20	£67.20
PAYMENTS BY STANDING ORDER/DIRECT DEBIT			
263	East Riding Pension Fund – Contribution Employer/Employee	£357.86	Nil
264	Information Commissioner (Data Protection Fee)	£47.00	Nil

- b) Latest Bank Reconciliation/Bank Statements - Bank statements and the bank reconciliation for the period ending 31st May 2025 were received and signed.
- c) Zurich Municipal Insurance Renewal (Year 2 of 3) - Members reviewed the current insurance policy and agreed that the level of cover is adequate.
- d) Internal Audit Report for the year ended 31st March 2025 - All members were in receipt of a copy of the internal audit report received on completion of the audit. All recommendations contained in the report were discussed and will be dealt with accordingly. Regular updates will be given by the Clerk.
- e) Annual Governance Statement 2024/25 - Members were given time to read the Annual Governance Statement which was explained by the R.F.O. After discussion, the form was completed, approved and signed by the Chairman and Clerk.
- f) Accounting Statements 2024/25 - The Clerk advised that the Annual Audit Return Accounting Statements 2024/25 had been prepared for audit and signed by the Responsible Finance Officer on 4th June 2025. After discussion, the document was approved and signed by the Chairman of the meeting, Cllr. A. McLeod.



**Minutes of the Meeting held on
Thursday 12th June 2025 at 7.00pm**

34 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 12th June 2025

- FULL PLANNING PERMISSION - Change of use from residential to mixed use residential (Use Class C3) and beauty salon (Use Class E), conversion of integral garage to create beauty treatment room and associated external alterations - 4 Lawrance Avenue, Anlaby - **No observations** (responded 16.05.25)
- FULL PLANNING PERMISSION - Change of use of grassed area to use as vehicle parking area, erection of an access gate, cycle storage and 1.2m high picket fence and installation of multi matting surface (AMENDED PLANS AND DESCRIPTION) - Peter Fraser Accident Repair Centre, Fraser Way, Anlaby - **Our previous comments still stand** (responded 16.05.2025)
- FULL PLANNING PERMISSION - Erection of single storey extension and outbuilding to rear, with carport to side, and covered canopy and bin storage to side and rear; alterations to windows and doors; and construction of raised patio to rear; following demolition of existing redundant garage - 19 Voases Close, Anlaby - **No observations.**
- FULL PLANNING PERMISSION - Erection of single storey extension to rear following demolition of conservatory and extension - 5 Tranby Lane, Anlaby - **No observations.**
- FULL PLANNING PERMISSION - Installation of new telecommunications dish to be installed internally on new support pole and removal of existing dish (Revised Scheme of 24/01819/PLF) - Water Tower, Tranby Croft, Tranby Ride, Anlaby - **No observations.**
- LISTED BUILDING CONSENT - Installation of new telecommunications dish to be installed internally on new support pole and removal of existing dish (Revised Scheme of 24/01820/PLB) - Water Tower, Tranby Croft, Tranby Ride, Anlaby - **No observations.**
- FULL PLANNING PERMISSION - Erection of single storey extension to front - A And A Motors, Fraser Way, Anlaby - **No observations.**

Planning Decisions 12th June 2025

- Erection of single storey extension to rear - Cherry Tree Cottage, 76 Tranby Lane, Anlaby - **GRANTED**
- TPO – ANLABY NO. 13 – 2006 (REF 703) A1 – Crown lift 1 no. Horse Chestnut tree as illustrated by removing 2 no. large branches as illustrated denoted by red crosses to prevent further damage to the tree, ensure safety, and mitigate the risk of branches falling, and to ensure the health and longevity of the tree - Land South And West Of 312 Beverley Road, Anlaby - **GRANTED**

Cllr. Slingsby informed members of a planning application he had noted for proposed solar canopies in the car park area at East Riding Leisure Haltemprice, Springfield Way, Anlaby.

35 Environmental

- a) Anlaby Common - The Clerk read out the latest update from Emma Hardy MP following her meeting with a representative for Central Land Holdings. It had been reported that the owners of the Common are long term investors and developers that do not wish to sell the land.
- b) Anlaby Woods (Lowfield Road) - Nothing to report.

36 Administration and Communication

- a) Parish Council Website/Social Media and Communication - Cllr. Slingsby advised that work is ongoing to transition to a .gov.uk domain and that he is liaising with the Clerk to set up new email addresses for members. It was agreed that a team approach is essential when reading and responding to Facebook posts.



**Minutes of the Meeting held on
Thursday 12th June 2025 at 7.00pm**

Further discussion is required regarding the use of WhatsApp as an alternative way of communicating. Cllr. Slingsby will review whether a communications policy is required.

- b) Parish Council Vacancy - Permission had been received from the E.R.Y.C. to fill the current vacancy by co-option.
- c) Summary of Annual Parish Meeting - The Chairman reported that two residents attended the Annual Parish Meeting and provided a summary of the discussions that took place.

37 Current Projects/Events

- a) List of Possible Projects - Cllr. Slingsby will continue to maintain and update as necessary. Clerk to enquire about the possibility of installing a Parish Council notice board on the Anlaby Retail Park.
- b) Christmas Event 2025 and Festive Lighting - Meetings of the Events Working Group will continue, with regular updates to be reported to Full Council. Cllr. Smith presented three quotes for replacement festive lighting: one-year hire, two-year hire, and a one-off purchase. Following discussion and consideration, it was agreed to proceed with the one-off purchase of 17 x 2.3m snowflake band lights at a cost of £5,000.80 (excluding VAT), as detailed in quotation AB-29052025-PRv1. Representatives of Kirk Ella & West Ella Parish Council have expressed their willingness to meet and discuss options for the Haltemprice roundabout, following approval from East Riding of Yorkshire Council (ERYC).
- c) Speed Indicator Devices and Community Speed Watch - There was no progress to report at this time.
- d) Anlaby Parking – Meeting of the Working Group - The Terms of Reference for the Parking Group, along with the notes from the first meeting held on 2nd June 2025, were circulated and noted.
- e) Friends of Anlaby House Grounds - A meeting is scheduled for 23rd June 2025 with the East Riding of Yorkshire Council Biodiversity Officer to discuss Anlaby House Grounds. Cllr. Smith informed members of available grant funding for projects on public green spaces, with a minimum spend requirement of £5,000. Due to the application deadline of 25th June 2025, it will not be possible to apply at this time. Cllr. Smith to ask the Friends of Anlaby House Grounds to monitor the area for any signs of Japanese Knotweed. Cllr. Readshaw expressed an interest in installing benches within the grounds.

38 East Riding of Yorkshire Issues

- a) House Building Proposals - Nothing to report.
- b) Car Parking Review Panel Update - Covered under Minute 29.
- c) Unadopted Roads - Cllr. Hardy had compiled a list of unadopted roads and was advised to discuss the information with Emma Hardy MP.

39 General Correspondence

- a) Possible funding for Wheeled Sports Activities for Young People – Summer 2025 - A request for support was received from Active Sports. The Parish Council agreed it is unable to provide financial assistance at this time.
- b) Invitation to East Riding of Yorkshire Enhanced Bus Partnership Forum Friday 27th June 2025 - Agreed Cllr. Slingsby will attend on behalf of the Parish Council.
- c) Email from Resident re. dangerous footpaths adjacent to Springfield Way - A complaint was received regarding the poor condition of the footpaths adjacent to Springfield Way, from the traffic lights near Autoglass up to the Retail Park. It was noted that works carried out over the years by various companies have left the footpaths in a hazardous condition, particularly for wheelchair users.



**Minutes of the Meeting held on
Thursday 12th June 2025 at 7.00pm**

The Clerk will forward the concerns to East Riding of Yorkshire Council (ERYC) Highways, including the additional point that access to Springfield Way Retail Park from Anlaby Common is inadequate.

- d) Project Briefing Note – Notification of Carriageway Resurfacing Works on A164/B1231 - Members noted that the project involves carriageway improvements at the A164/Tranby Lane roundabout near Swanland and forms part of the capital programme for planned highway maintenance works, which has an annual budget of approximately £18 million. The scheme is included within the South Western Surfacing Package contract. An explanation is required as to why the A164/Tranby Lane roundabout improvement project has been prioritised over other, more urgent works in the area.

Cllr. Readshaw left the meeting, 9.35pm

- 40 Training and Development
a) Set date and time for tour of parish - Confirmed Thursday 17th July, 6.30pm – 8.30pm. The Clerk will confirm with Cllr. Garner the use of his transport, as previously offered.
- 41 Agenda Items for Next Meeting - None.
- 42 Date and Time of Next Meeting - Thursday 10th July 2025, 7.00pm at the Community Building, First Lane, Anlaby.

Chairman's Signature

Meeting closed at 9.50pm.