



**Minutes of the Meeting held on
Thursday 10th July 2025 at 7.00pm**

Those Present:- Cllrs; N. Foster, M-R. Hardy, P. Jones, A. McLeod (Chairman), M. Slingsby and P. Smith (Vice Chairman)
M. Pickering – Clerk
Ward Councillor R. Harrison, PCSO Jess Watts (Humberside Police)
Three members of public

Items were taken out of order from the agenda

43 Public Speaking - Mrs. V. Wood attended the meeting to express concerns regarding Anlaby Common and provided members with a briefing on historical issues related to the area. The Chairman reassured residents that the Parish Council's position remains unchanged, confirming its continued opposition to any development on the land, and stated that liaison with Emma Hardy MP will continue. Cllr. Ross Harrison agreed to obtain a copy of the 2010 Local Plan for Cllr. Slingsby. All work being carried out on the Common has been documented by a local resident. Cllr. Slingsby will continue to liaise with the resident with the aim of raising the profile of Anlaby Common.

44 Apologies for Absence - Cllrs. Garner, Johnson, Marshall and Readshaw.

45 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE
NON-PECUNIARY - NONE

46 Police Report - PCSO Jess Watts briefed members on reported crime over the past month. She is currently working with the Manager of Haltemprice Leisure Centre to identify youths causing issues at the site, which has resulted in some individuals being banned. Residents are urged to report any incidents involving youths on electric scooters, including details such as clothing and behaviour. These individuals have been described as aggressive and intimidating, and it is believed that many are from the Hull area. The latest 'Tackling Anti Social Behaviour in our Community' Report had been circulated to members via email.

47 Update from Tranby Ward Councillor - Cllr. Harrison reported that car parking charges will not be introduced in Anlaby. He also confirmed his willingness to follow up any outstanding issues with East Riding of Yorkshire Council on behalf of the Parish Council. A brief summary of all matters dealt with over the past month was provided.

48 Minutes Parish Council Meeting (12th June 2025) - The minutes of the Parish Council Meeting held on Thursday, 12th June 2025 were approved as a true and accurate record and were duly signed by the Chairman.

49 Matters Arising from Minutes

Minute 28 - The Clerk had not yet received a reply from the Local Police Team about their plans in place to manage school leavers.

Minute 32 (18b) - Cllr. McLeod had submitted several requests to the Community Payback Team and is currently awaiting a response.

Minute 39d - E.R.Y.C. reported that the carriageway improvements at the A164/Tranby Lane roundabout near Swanland are being funded through the Department for Transport's Local Transport Plan Maintenance Fund, which supports repairs to existing infrastructure. However, Swanland Parish Council believed that funding for these works had been agreed as part of the planning approval for 150 houses in Swanland, with the developer identified as Crest Nicholson.

Minute 40 - Cllr. Hardy to plan out a route for the tour of the parish on 17th July 2025.



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50 Finance

a) Online Payments and Receipts July 2025 - Payments for approval:-

PAYMENT CODE	DETAILS	AMOUNT	VAT AMOUNT
269	Staffing (Pay/Petrol/Expenses/Home Working)	£1196.92	Nil
270	HM Revenue & Customs	£1476.41	Nil
271	L & K Warcup Construction Ltd (Concrete base for bench Wolfreton Drive)	£444.00	£74.00
272	The Festive Lighting Company Ltd (17 x lights for street lighting columns 50% of total)	£3000.48	£500.08
273	Cllr. M. Slingsby (Mileage to Humberside Police Better Together Community Event)	£17.60	Nil
274	Easily Limited (Webmail 1 Yearly Domain Renewal)	£62.42	£10.40
275	Stationery	£11.04	£1.84
276	Men in Sheds Haltemprice (12 x Bat Boxes for Anlaby Cemetery)	£180.00	Nil
PAYMENTS BY STANDING ORDER/DIRECT DEBIT			
277	East Riding Pension Fund – Contribution Employer/Employee	£357.86	Nil

A payment of £479.41 was received from East Riding of Yorkshire Council (E.R.Y.C.) for the VE/VJ 80 Grant.

- b) Finance Report/Bank Reconciliation/Bank Statements - The Finance Report to 30th June 2025 was received and approved. Bank statements and the bank reconciliation for the period ending 30th June 2025 were received and duly signed.
- c) Internal Audit Report and AGAR for the year ended 31st March 2025 - The Clerk provided an update on actions arising from the Internal Audit Report. Members were advised that an amended Internal Audit form had been submitted to PKF Littlejohn LLP, correcting the petty cash entry and providing an explanation for the 10p error in May 2024 and the corresponding compensating error in June 2024. There was a change within the Practitioners' Guide 2024 which is mandatory for the 2024/25 year: Paragraph 1.26 relates to the requirements in relation to Assertion 3 and states '*1.26 Email management - every authority should have an email account that belongs to the council and to which the council has access.*' In order to answer 'Yes' to Assertion 3 in the 2024/25 (and subsequent years') Annual Governance Statement, the smaller authority must have an email address that complies with this requirement. If it does not already, then this must be obtained A.S.A.P.

51 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 10th July 2025

- **FULL PLANNING PERMISSION** - Erection of a two storey extension to front, single storey extension to side and rear, conversion of existing integral garage to additional living accommodation, and raising of roof height to facilitate construction of 4 no. dormer windows to rear - 22 Croft Drive, Anlaby - **Our comments on the previous application about car parking still stand. This issue is highlighted because the current property only has a single track driveway which can only accommodate two vehicles at most. The house is located at the end of a cul-de-sac where the road is too narrow to effectively turn a vehicle the size of a family car. The Parish Council would therefore request that vehicle access and additional parking provision is aligned to the increased occupancy rate.**



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Planning Decisions 10th July 2025

- Change of use from residential to mixed use residential (Use Class C3) and beauty salon (Use Class E), conversion of integral garage to create beauty treatment room and associated external alterations - 4 Lawrance Avenue, Anlaby - **GRANTED**
- Erection of single storey extension to rear following demolition of conservatory and extension - 5 Tranby Lane, Anlaby - **GRANTED**
- Installation of fixed and obscure glazed gable window to side - 11 Rollitt Close, Anlaby - **CONSIDERED NOT TO REQUIRE FORMAL PLANNING PERMISSION**
- Erection of a plant room enclosing replacement ventilation equipment and additional chiller to roof and repairs to existing flat roof - Spire Hospital, Lowfield Road, Anlaby - **GRANTED**
- Replacement and repair of the existing glazed lantern and surrounding roof - Tranby School, Tranby Ride, Anlaby - **GRANTED**
- Installation of new telecommunications dish to be installed internally on new support pole and removal of existing dish (Revised Scheme of 24/01820/PLB & 24/01819/PLF) - Water Tower, Tranby Croft, Tranby Ride, Anlaby - **GRANTED**
- Variation of Condition 3 (first floor window) and Condition 5 (approved plans) of planning permission 24/01759/PLF (Erection of single storey extension with solar panels to rear following demolition of existing extensions, installation of first floor window to side, construction of hip to gable roof extension with installation of roof lights to front, construction of dormer window to rear and erection of single storey extension to existing detached garage) to allow design modifications to single storey rear extension including alteration from flat roof to mono-pitch roof and reduction to width size - 29 Tranby Lane, Anlaby - **GRANTED**

52 Environmental

- a) Anlaby Common - Covered under Minute 43.
- b) Anlaby Woods (Lowfield Road) - Nothing to report.
- c) Daffodil Bulbs - Agreed to purchase two 20kg bags of daffodil bulbs at a cost of £70.79 including VAT.
- d) New bench Wilson Street Anlaby - Permission had been granted by East Riding of Yorkshire Council to install a seat adjacent to the bus shelter on Wilson Street, Anlaby. The seat had been ordered. The Chairman signed the required indemnity form.

53 Administration and Communication

- a) Parish Council Website/Social Media and Communication - Cllr. Slingsby reported that progress is being made on the provision of a .gov.uk domain. Further discussion is required regarding the cost implications of setting up individual email accounts for each Councillor. Clerk to provide Cllr. Jones with a quantity of newsletters for Sorbus View, Clerk to check with distributor that this street is included in deliveries.
- b) Update and Approval of Clerk's Contract of Employment - An update to the Clerk's Contract of Employment was approved, specifically the removal of the former home address. The amended contract was signed by the Chairman.
- c) Update Parish Council Vacancy - The Clerk reminded members that there is currently one vacancy on the Parish Council, with permission granted by East Riding of Yorkshire Council (E.R.Y.C.) to fill the vacancy by co-option. One application has been received, and another expression of interest has been noted.



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54 Current Projects/Events

- a) List of Possible Projects - An up-to-date list of potential Highways and Transport projects had been circulated to members. It is hoped that Officers from Highways and Transport will be available to attend the September Parish Council Meeting.
- b) Christmas Event 2025 and Festive Lighting - Cllr. McLeod provided an update on the planning of the Christmas event by the Events Working Group.
- c) Speed Indicator Devices and Community Speed Watch - Ongoing.
- d) Friends of Anlaby House Grounds - Cllr. Smith presented a list of ideas submitted by the Friends of Anlaby House Grounds volunteers. Approval was given to progress these ideas, with oversight to be provided by Cllr. Smith. The purchase of one owl box, three bird boxes and one additional seat for the grounds was approved.

55 East Riding of Yorkshire Issues

- a) House Building Proposals - Nothing to report.

56 General Correspondence

- a) Email from Resident re. Double Yellow Line Parking Safety Concern – Wilson Street - A request to have enforcement officers patrol Wilson Street had been submitted on the 16th June. E.R.Y.C. confirmed patrols are coordinated by the enforcement team leaders to take into account available staff levels and the priority of all other requests that have also been received.
- b) Email from Resident re. Parking restrictions around Anlaby Primary School - An email was received from a resident regarding ongoing parking issues and safety concerns outside Anlaby Primary School. A request has been submitted to the Enforcement Team and the local Policing Team to carry out patrols in the area. This location remains included on the Parish Council's Highways & Transport Potential Projects list.

57 Training and Development - Cllr. Slingsby attended the recent Bus Partnership Forum and is awaiting the paperwork from the meeting.

58 Agenda Items for Next Meeting - None.

59 Date and Time of Next Meeting - Thursday 11th September 2025, **6.30pm** at the Community Building, First Lane, Anlaby.

As there is no scheduled meeting in August, it was agreed that payments and planning due during the month will be approved either via email or in person by a minimum of two Councillors.

Chairman's Signature

Meeting closed at 9.25pm.