

Anlaby with Anlaby Common Parish Council



**Minutes of the Annual Council Meeting held on
Thursday 9th May 2024 at 7.00pm**

Those Present:- Cllrs; R. Almond, M-R. Hardy, P. Jones, A. McLeod, N. Readshaw,
M. Slingsby and P. Smith
M. Pickering – Clerk
Ward Councillor R. Harrison

- 1 Election of Chair and Acceptance of Office
Cllr. Almond proposed by Cllr. Hardy, seconded by Cllr. Smith. All members unanimously in favour. Cllr. Almond duly appointed as Chairman and Acceptance of Office form completed.
- 2 Apologies for Absence - Cllrs. S. Johnson and K. Marshall.
- 3 Election of Vice Chair
Cllr. Hardy proposed by Cllr. Almond, seconded by Cllr. McLeod. All members unanimously in favour.
- 4 Minutes of Annual Council Meeting 17th May 2023 - The signed minutes [approved 08.06.2023] of the meeting held on Wednesday 17th May 2023 were circulated for information. It was agreed that council quorum will remain at four until all vacancies are filled.
- 5 Annual Accounts for Year Ending 31st March 2024 - The annual accounts were presented to members for approval. After discussion, the accounts were duly signed by the Chairman and Responsible Finance Officer.
VAT Claim 1st April 2023 – 31st March 2024 - £2979.43 claimed.
- 6 Parish Council Policies and Procedures
Clerk to work with ERNLLCA to produce new policies and procedures for adoption.
- 7 Appointment of Internal Auditor - Members were reminded that Mr. Richard Dixon (Public Sector Audit) will be carrying out the internal audit of the accounts for the period April 2023 – March 2024.
- 8 Parish Council Representatives on other Committees -
 - East Yorkshire Local Councils Network - MRH/PJ
 - Haltemprice Flood Action Group - MRH/PJ
 - Haltemprice Skate Park Committee - MRH/NR
 - Men in Sheds Haltemprice - MRH
- 9 Date and Time of Next Meeting - Thursday 8th May 2025, 7.00pm.

Chairman's Signature

Meeting closed at 7.17pm.